



## Team Leader – Environmental Health

<b>Job Ad Reference:</b>	MS01614049		
<b>Status:</b>	Permanent full time		
<b>Unit/Department:</b>	Public Health Unit, Community and Oral Health		
<b>Location:</b>	Garden City Office Park, 2404 Logan Road, Eight Mile Plains, Metro South Hospital and Health Service		
<b>Contact:</b>	Julia Arnold (07) 3156 4000	<b>Salary range:</b>	\$144,991 to \$151,289 per annum
<b>Classification:</b>	HP5	<b>Closing date:</b>	Sunday, 26 January 2025
<b>Online applications:</b>	<a href="https://metrosouth.health.qld.gov.au/job-vacancies">https://metrosouth.health.qld.gov.au/job-vacancies</a>		

**\*\*Applications from third parties will not be accepted\*\***

### Purpose of the role

The position delivers advanced environmental health services to the Metro South Health community to achieve excellence in public health regulation and environmental health practice. This includes implementing and monitoring operational activities and leading professional governance activities for a team of Environmental Health Officers.

### Your key responsibilities

#### **Clinical / Technical**

- Deliver specialised environmental health services across Metro South Health in accordance with accepted professional practices, legal and ethical requirements with a high degree of independence.
- Apply advanced level independent professional judgement regarding the assessment and planning of complex investigations and responses to public health risk.
- Demonstrate high-level leadership and mentoring to problem solve urgent and emergent complex issues and support staff across the team to be actively involved.

#### **Collaboration, Teamwork & Consumer Engagement**

- Provide specialised/advanced advice and direction to a team of Environmental Health Officers to ensure effective service delivery and quality outcomes applying change management, conflict resolution and negotiation skills where necessary.
- Implement succession planning, competency training and skill development within the environmental health team of the Metro South Public Health Unit.
- Foster a team environment to ensure achievement of Metro South Public Health Unit objectives including providing constructive and effective feedback which achieves solutions.
- Produce high quality written reports, documents, investigation reports and oral presentations as required and facilitate the completion of accurate and timely public health specific documentation.
- Represent environmental health team as a consultant and resource person on internal and external professional networks and/or committees as delegated by the Director.
- Ensure ongoing collaboration and relationship management for internal and external regulatory and public health stakeholders, including Metro South Health, Department of Health, HHS Public Health Units, Local Government, State Government Agencies (QPS, WHS etc) and industry (food, healthcare, medicines, pest management, environmental hazards, water, radiation health etc).

## **Individual and Work Unit Management**

- Operationally and professionally coordinate a team of Environmental Health Officers including responsibility for:
  - Human resource activities including managing recruitment, orientation and performance appraisal and development as delegated by the Director/Team Leader.
  - Prioritisation, workload allocation and assistance with staff rostering.
- Actively contribute to workforce planning and resource management to meet service requirements.
- Prepare, analyse and interpret data and trends for workload allocation, service improvement, workforce planning, and resource allocation.
- Develop, monitor and report on environmental health practices and outcomes for the environmental health team through the collection, analysis and reporting of relevant data, key performance indicators and outcome measures.
- Ensure patients, community members and other staff are treated fairly and with mutual respect and understanding, regardless of cultural, religious, ethnic and linguistic backgrounds.
- Follow defined service quality standards, occupational health and safety policies and procedures relating to the work being undertaken in order to ensure high quality, safe services and workplaces.

## **Leadership**

- Demonstrate leadership and expertise obtained through significant professional development activities, post graduate education or formal qualifications and actively pursues development and learning opportunities, including contribution to training of Environmental Health Officers and other health professionals.
- Utilise high level knowledge of contemporary trends in health workforce and service delivery to identify in consultation with the senior staff and executives, further opportunities to introduce and sustain innovative models of service delivery.
- Provide leadership and change management to support local implementation of innovate models of service delivery by engaging stakeholders, developing appropriate educational support materials and resources and effectively communicating new developments and outcomes.
- Lead the development and knowledge translation of evidence based professional practices, procedures, protocols and education materials to improve the delivery of public health services, in relation to speciality areas.
- Lead professional governance activities for the environmental health and broader public health teams.
- Supply strategic direction for environmental health and other related public health disciplines, in accordance with Hospital and Health Service planning and state-wide priorities.

## **Service Improvement**

- Lead innovative quality/service improvement activities and contribute to research of significant scope and importance to environmental and public health, seeking outcomes that influence standards of professional practice and the delivery of services to meet local needs and influence broader organisational and profession goals including publishing/presenting relevant work broadly.
- Advise senior management and other relevant stakeholders on environmental health needs and initiatives with the aim to assist with the quality management and strategic development of the service.
- Contribute to the environmental health professional body of knowledge through research publication in peer review journals, and/or the delivery of research, and/or evidenced based practice project outcomes at professional or clinical conferences.

## Mandatory qualifications, professional registration and other requirements

- After hours work and participation in on-call arrangements are a requirement off the position.
- **Vaccine Preventable Disease (VPD):** It is a condition of employment for this role for the employee to be, and remain, vaccinated against the following vaccine preventable diseases during their employment ([Health Employment Directive No. 01/16](#)):
  - measles, mumps, rubella (MMR)
  - varicella (chicken pox)
  - pertussis (whooping cough)
  - hepatitis B
- **Environmental Health Officer** Possession of a tertiary degree (or equivalent) qualification from a recognised tertiary institution that is accredited by Environmental Health Australia or deemed eligible for appointment by the Queensland Health Environmental Health Officer Appointments Review Committee is a requirement for this role.
- This position requires the incumbent to operate a class C motor vehicle, and an appropriate licence endorsement to operate this type of vehicle is required. Proof of this endorsement must be provided before commencement of duty.

## Are you the right person for the job?

How we do things is as important as what we do, therefore within the context of the responsibilities described under 'Your key responsibilities,' the ideal applicant will be someone who can demonstrate the following:

<b>Clinical / Technical</b>	<ul style="list-style-type: none"><li>▪ Advanced level environmental and public health expertise and high-level capability to apply knowledge and skills independently to offer high quality, evidence based and person centred environmental health services.</li></ul>
<b>Collaboration, Teamwork &amp; Consumer Engagement</b>	<ul style="list-style-type: none"><li>▪ Advanced level communication skills and organisational ability including experience in innovative or alternative models of service delivery and complex multidisciplinary team environments.</li></ul>
<b>Individual and Work Unit Management</b>	<ul style="list-style-type: none"><li>▪ Ability to manage workloads, staffing and rostering and to supervise staff and monitor performance and reporting requirements, ensuring safe and sustainable high-quality service outcomes.</li></ul>
<b>Leadership</b>	<ul style="list-style-type: none"><li>▪ Ability to provide active leadership in the ongoing development of high-level innovative service improvement and research initiatives, including identifying opportunities for expansion.</li></ul>
<b>Service Improvement</b>	<ul style="list-style-type: none"><li>▪ Ability to develop, implement and evaluate professional practices, service models, procedures and protocols.</li></ul>

## How to apply

Please provide the following information to the panel to assess your suitability:

- A short written response (maximum 1-2 pages, dot points acceptable) on how your experience, abilities, knowledge and personal qualities would enable you to achieve the key responsibilities and meet the skill requirements of the role.
- Your current CV or resume, including two referees. You must seek approval prior to nominating a person as a referee.
- Late applications cannot be submitted online. For a late application to be considered, please arrange approval and submission via the contact person.
- Applications will remain current for 12 months or for the duration of the vacancy. Future vacancies of a temporary, full time and part time nature may also be filled through this recruitment process.
- Only those persons eligible to work in Australia may be employed by Queensland Health. Prospective employees are required to provide proof of identity and documentary evidence of their [right to work in Australia](#).

## Your employer - About the Public Health Unit

Metro South Public Health Unit's primary role is to enhance the health of the community by preventing disease, illness and injury, promoting health and wellbeing, and managing risk. This is achieved through:

- Enhanced health surveillance
- Management of environmental hazards, food safety and standards
- Communicable disease control and immunisations
- Public health incident management
- Medical entomology
- Health promotion

MSPHU comprises teams from the following professions:

- Public Health Physicians
- Public Health Nurses
- Environmental Health Officers
- Medical Entomologist
- Public Health Officers
- Epidemiologists
- Data Support Application Specialists
- Administration and data officers

## We are Metro South Health

We are the major public healthcare provider for Brisbane's south side, Logan, Redlands and the Scenic Rim. We operate five major hospitals and a range of community, specialty and state-wide healthcare services. We are renowned for teaching and research excellence.

We are truly dedicated people who care about our community. We come to work to make a difference. We save lives, changes lives and make the world a better place. We overcome the many challenges that come our way by going above and beyond and achieve the best possible outcomes by working together. We are bold, innovative, collaborative, inspiring.

We are part of and proud of the community we serve. We are *better together*.

## Our values

**Our values of Integrity, Compassion, Accountability, Respect, Engagement and Excellence**, shape our culture. Our values guide our day-to-day decision making and are fundamental to what we care about as a health service, how we behave, how we interact with each other and provide care to the many patients who come through our doors every day.



**INTEGRITY**

We are authentic, truthful, and transparent, and strive for equity for all.



**COMPASSION**

We care for one another and ourselves with empathy, kindness and support.



**ACCOUNTABILITY**

We are accountable for our decisions, actions and behaviour.



**RESPECT**

We foster an environment of safety, civility, and inclusion.



**ENGAGEMENT**

We are one team working together to achieve our best outcomes.



**EXCELLENCE**

We empower each other and inspire innovation to deliver excellence.

## Diversity and inclusion

We are the most culturally diverse area of Queensland with 28.5% of the community born overseas and 16% from non-English speaking countries. Our employees proudly reflect the community in which they work. At Metro South Health 20.5% of staff identify as coming from non-English speaking backgrounds.

Having a workforce that reflects and understands the needs and expectations of our community is important to delivering safe, kinder, and more inclusive care.

We recognise our strength comes from the diversity of our people and so we encourage people of all genders, ethnicities, ages, abilities, languages, sexual orientation and family responsibilities to apply.

We are committed to creating a diverse and inclusive workplace for our people and our community.

## Flexible working arrangements

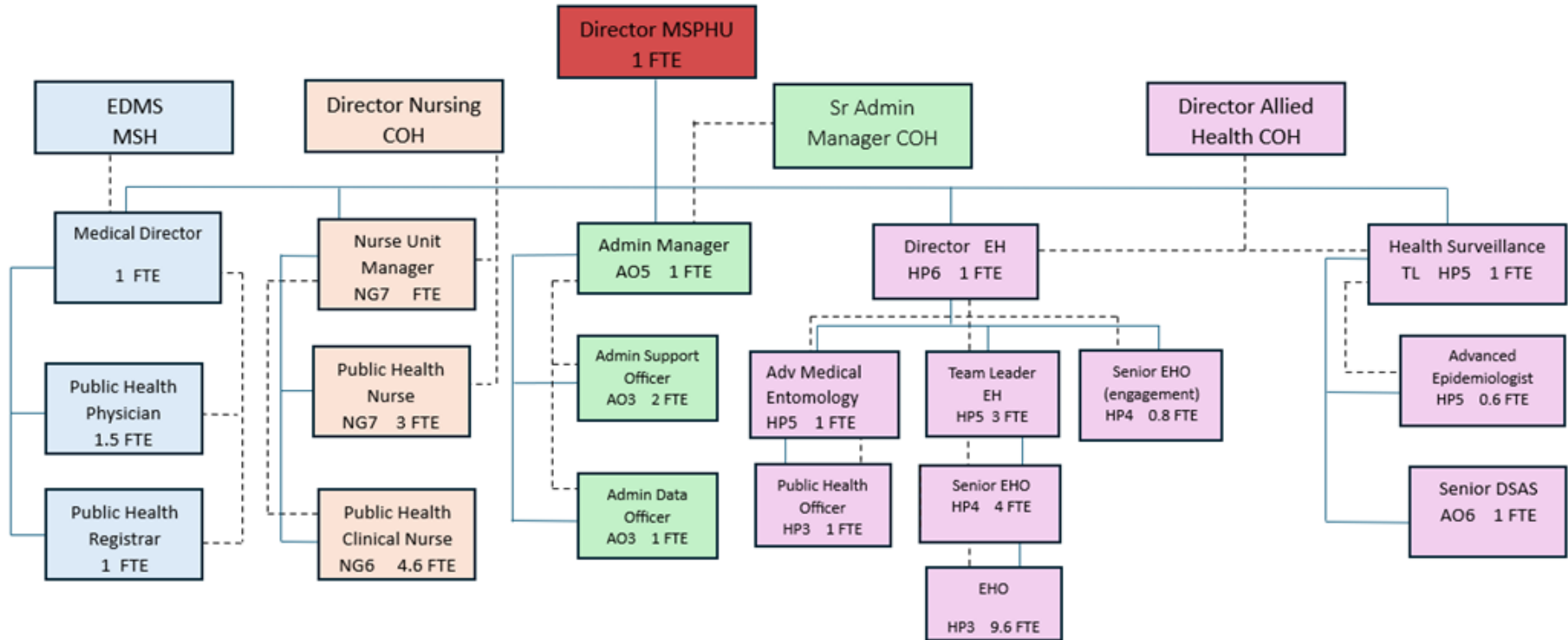
Metro South Health supports and encourages work-life balance for the mutual benefit of Metro South Health and its employees. Work-life balance is about a person's ability to manage their paid work commitments with their career goals, personal, community and cultural responsibilities. Through flexible working arrangements such as leave, flex time accrual or a reduction in working hours, there is an opportunity to match the individual's requirements with those of the workplace – delivering quality health services.

## Additional information

For further information about this opportunity and the benefits and conditions of working at Metro South Health please refer to the **Information for Applicants** document attached with this SmartJobs advertised vacancy.



**Team structure**



— denotes operational reporting line.  
 - - - denotes professional reporting line