

## **ANNUAL GENERAL MEETING**

**Monday 26 September 2022**

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1. **PRESENT:** Phil Swain (Chair), Melissa Burn, Joseph Zappavigna, Erin Hogan, Sarah Ainsworth, Helen Psarras, Vic Andrich, Wendy Gambley, Chris Vakas, Roxanne Clark, Samantha Smith, Durga Gopala-Krishnan, David Soutar, Varinder Sapehiya, Elisabeth Majnaric, Elizabeth Re, Rita Hach, Rachel Tenni, Haruhi Wabiko, Radomir Krsteski, Michael Livori, Donna Thompson  
**APOLOGIES:** Glenys Nicholls, Kirstin Ross
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**Meeting open at 5.04 pm**

**Acknowledgement of Country:** The Board acknowledges and pays respect to the Tasmanian Aboriginal people as the traditional and original owners, and continuing custodians of this land on which we gather today and acknowledge Elders – past and present.

### **1. Confirmation of AGM Minutes from 9<sup>th</sup> December 2021**

<b>Motion 26 September 2022/01:</b> That the Minutes of Members' Annual General Meeting held on 9 <sup>th</sup> December 2021 be accepted as true and correct.
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<b>Moved:</b> V Andrich	<b>Seconded:</b> M Burn	Carried unanimously
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### **2. National President's Report**

The President provided a report on the activities and achievements of EHA over the past twelve months. This included:

- The EHA accreditation program has continued this year. Curtin University successfully completed their reaccreditation in June 2022. There are still two universities to undergo reaccreditation.
- The EHA accreditation policy is due to be reviewed. This will be launched early next year
- The environmental health workforce is a major issue. A number of positions have remained vacant for some time and skilled migration from overseas has slowed due to COVID. EHA is aware of these issues and has been making representation on this matter to seek a resolution.
- EHA (NSW) is currently recruiting to employ an executive officer.
- Vic Andrich has been appointed as the regional chair of the Asia Pacific region of IFEH. Congratulations Vic.
- EHA WA have secured the rights to hold the 17<sup>th</sup> IFEH world congress in Perth in May 2024. Congratulations EHA (WA).
- Thank you to the National Communications Officer, Samantha Smith, for working collaboratively with our colleagues across the Tasman to deliver webinars and opportunities for our members.
- The President thanked the national board members for their commitment to board attendance and involvement with board activities over the past twelve months.
- Thank you to state associations for their efforts in getting members back to F2F meetings.

**Motion 26 September 2022/02:** That the Presidents report be recorded and accepted.

**Moved:** P Swain

**Seconded:** E Re

Carried unanimously

### 3. Audited financial statements for the financial year ending 30 June 2022

The Treasurer provided a summary of the audited financial statement and an overview of the financial position of EHA LTD for the year ending 30 June 2022. The audited statement shows a surplus to the company of \$22,000. This does not take into account the funding that EHA holds in trust for the National Aboriginal and Torres Strait Islander Conference. EHA is a viable company that is able to meet all financial commitments.

**Motion 26 September 2022/03:** That the Audited Financial Statement prepared by Audit Assist Pty Ltd, for the financial year ending 30 June 2022 be accepted.

**Moved:** J Zappavigna

**Seconded:** E Hogan

Carried unanimously

### 4. Appointment of an Auditor for EHA LTD Financial Accounts 2022-2023

This is the third year that Audit Assist Pty Ltd has prepared the audited financial statements for EHA LTD. It was proposed that Audit Assist Pty Ltd be appointed to prepare the financial accounts for 2022-2023.

**Motion 26 September 2022/04:** That Audit Assist Pty Ltd be appointed to prepare the financial statements for EHA LTD for 2022-2023.

**Moved:** J Zappavigna

**Seconded:** V Andrich

Carried unanimously

### 5. Appointment of Directors on the EHA National Board

In accordance with the Constitution (clause 31.3) half of the Directors must retire from office at each annual general meeting. The positions of Directors Phil Swain, Melissa Burn, Chris Vakas, Erin Hogan and Sarah Ainsworth were declared vacant. No election process for Directors was required. The following board members renominated for a position on the national board.

**Motion 26 September 2022/05:** That the members agree to appoint Phil Swain as a Director on the EHA Ltd Board

**Moved:** M Burn

**Seconded:** C Vakas

Carried unanimously

**Motion 26 September 2022/06:** That the members agree to appoint Melissa Burn as a Director on the EHA Ltd Board

**Moved:** P Swain

**Seconded:** V Andrich

Carried unanimously

**Motion 26 September 2022/07:** That the members agree to appoint Erin Hogan as a Director on the EHA Ltd Board

**Moved:** P Swain

**Seconded:** W Gambley

Carried unanimously

**Motion 26 September 2022/08:** That the members agree to appoint Sarah Ainsworth as a Director on the EHA Ltd Board

**Moved:** P Swain

**Seconded:** V Andrich

Carried unanimously

C Vakas advised that he did not wish to be considered for reappointment to the EHA National Board. The Chair thanked C Vakas for his time and contribution to the national board activities.

The EHA (QLD) INC President nominated Amanda Hutchings as the second Queensland representative on the national board.

**Motion 26 September 2022/09:** That the members agree to appoint Amanda Hutchings as a Director on the EHA Ltd Board

**Moved:** W Gambley

**Seconded:** J Zappavigna

Carried unanimously

## **6. Business from members**

V Andrich thanked the national board directors for their leadership over past 12 months.

All State Association Presidents put forward a vote of thanks to the National President for his leadership and dedication.

**Meeting closed at 5.32 pm**